

# AUDIO VISUAL EQUIPMENT REQUEST

Event \_\_\_\_\_ Event Date \_\_\_\_\_ Booth Number \_\_\_\_\_

Onsite Contact \_\_\_\_\_ Exhibitor Company \_\_\_\_\_ Phone# \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Credit Card Type \_\_\_\_\_ Credit Card# \_\_\_\_\_ Exp. Date \_\_\_\_\_ CCV \_\_\_\_\_ Billing Zip Code \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Authorized Name (Please Print) \_\_\_\_\_

Charge my room? YES ( ) NO ( ) Name on room (please print) \_\_\_\_\_

Email \_\_\_\_\_ \*\*To receive a receipt please include email address

For Security reasons this form is to be mailed or faxed to use, if you must email this form please send to [KeystoneConfServices@vailresorts.com](mailto:KeystoneConfServices@vailresorts.com) without the credit card info and then call us a 970 496-4142 and we will hand write the number in for you.

**\*ALL RENTALS BASED ON AVAILABILITY**

DESCRIPTION	COST/DAY	QUANTITY	DAYS	TOTAL COST
40" HD LCD Television (built in speakers) W/Floor Stand	\$300.00			
55" HD LCD Television (built in speakers) W/Floor Stand	\$400.00			
Safelock / Projection Cart	\$25.00			
LCD Data Projector (1080P , 4500 Lumens)	\$480.00			
LCD Projection Package (1080P, tripod screen, necessary cables)	\$500.00			
Flipchart w/ Pad, Paper, and Markers	\$50.00			
Flipchart Easel Only	\$25.00			
Tripod Screen	\$45.00			
<b>Computer Equipment</b>				
Computer Systems	Upon Request			
24" LCD Flat Panel	\$150.00			
Wired Internet Line At Least 5Mb/s 2 Public IP address with DHCP, No Firewall	\$400.00			
Wireless Internet provided by WanderingWifi, Purchase online through splash page onsite	\$9.95	N/A	N/A	N/A
<b>Additional Equipment:</b>				
<b>Additional Equipment:</b>				
Return Form and Payment to: <b>Keystone Resort</b> Return 2 weeks prior to event <b>PO Box 38, Attn: Conferences Services, K72</b> <b>Keystone, Colorado 80435-0038</b> <b>Phone (970) 496-4142 Fax (970) 496-4309</b>	<b>Equipment Subtotal:</b>			
	<b>20% Service Charge:</b>			
	<b>5.9% Sur Charge:</b>			
	<b>5.78% Tax:</b>			
ORDER DEADLINE: PAYMENT AND FORM MUST BE RECEIVED FIFTEEN (15) DAYS PRIOR TO FIRST EXHIBITOR MOVE-IN DATE: Prices are valid as of January, 2015, and subject to change without notice. Acceptable forms of payment are Credit Card, Room Charge, Or Company Check prior to event.	<b>Total:</b>			

MOST COMPREHENSIVE  
CONFERENCE CENTER  
IN THE COLORADO ROCKIES:

**BOOYAH**



**GREEN  
MEETINGS**



**IN-HOUSE AV EXPERTS**



KeystoneConferences.com  
800.362.3392