

AUDIO VISUAL EQUIPMENT REQUEST

Event _____ Event Date _____ Booth Number _____

Onsite Contact _____ Exhibitor Company _____ Phone# _____

Street _____ City _____ State _____ Zip _____

Credit Card Type _____ Credit Card# _____ Exp. Date _____ CCV _____ Billing Zip Code _____

Authorized Signature _____ Authorized Name (Please Print) _____

Charge my room? YES () NO () Name on room (please print) _____

Email _____ **To receive a receipt please include email address

For Security reasons this form is to be mailed or faxed to use, if you must email this form please send to KeystoneConfServices@vailresorts.com without the credit card info and then call us a 970 496-4142 and we will hand write the number in for you.

***ALL RENTALS BASED ON AVAILABILITY**

DESCRIPTION	COST/DAY	QUANTITY	DAYS	TOTAL COST
40" HD LCD Television (built in speakers) W/Floor Stand	\$300.00			
55" HD LCD Television (built in speakers) W/Floor Stand	\$400.00			
Safelock / Projection Cart	\$25.00			
LCD Data Projector (1080P , 4500 Lumens)	\$480.00			
LCD Projection Package (1080P, tripod screen, necessary cables)	\$500.00			
Flipchart w/ Pad, Paper, and Markers	\$50.00			
Flipchart Easel Only	\$25.00			
Tripod Screen	\$45.00			
Computer Equipment				
Computer Systems	Upon Request			
24" LCD Flat Panel	\$150.00			
Wired Internet Line At Least 5Mb/s 2 Public IP address with DHCP, No Firewall	\$400.00			
Wireless Internet provided by WanderingWifi, Purchase online through splash page onsite	\$9.95	N/A	N/A	N/A
Additional Equipment:				
Additional Equipment:				
Return Form and Payment to: Keystone Resort Return 2 weeks prior to event PO Box 38, Attn: Conferences Services, K72 Keystone, Colorado 80435-0038 Phone (970) 496-4142 Fax (970) 496-4309	Equipment Subtotal:			
	20% Service Charge:			
	5.9% Sur Charge:			
	5.78% Tax:			
ORDER DEADLINE: PAYMENT AND FORM MUST BE RECEIVED FIFTEEN (15) DAYS PRIOR TO FIRST EXHIBITOR MOVE-IN DATE: Prices are valid as of January, 2015, and subject to change without notice. Acceptable forms of payment are Credit Card, Room Charge, Or Company Check prior to event.	Total:			

MOST COMPREHENSIVE
CONFERENCE CENTER
IN THE COLORADO ROCKIES:

BOOYAH



GREEN
MEETINGS



IN-HOUSE AV EXPERTS



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